



## Governance Code for Sport Comply or Explain Form

Details of our compliance or explanations of why our organisation is not in a position to, or has decided not to fully adopt one or more recommended practices of the Governance Code for Sport.

Name of Sports Organisation:	KIKENNY RECREATION AND SPORTS PARTNERSHIP		
Address:	JOHNS GREEN HOUSE, JOHNS GREEN, KILKENNY		
Organisation type (please tick):	<input type="radio"/> Type A	<input type="radio"/> Type B	<input checked="" type="radio"/> Type C
Date that your Board signed Public Statement of Compliance:	15-DECEMBER-2021		

### COMPLY OR EXPLAIN PROCESS

In the full Code document, an organisation can comply with the Code while not adopting all of the practices normally associated with full compliance. If your organisation is not in a position to, or has decided not to comply with one or more aspects of the Code, please set out the details below using additional sheets if necessary.

Indicate clearly the specific practices that are not being adopted (by using the number from the relevant checklist) and explain in adequate detail why your organisation is not in a position to, or has decided not to comply with those aspects of the Code as outlined in the following example. Please ensure all explanations provide sufficient and transparent detail on the reasons why specific practices are not being adopted.

EXAMPLE EXPLANATION OF WHY ORGANISATION HAS NOT ADOPTED A SPECIFIC PRACTICE:		
Practice Number	Practice Statement	Detailed explanation for not adopting this recommended practice:
2.2(e)	Appoint an audit committee of three or more directors.	We have only two Directors on our audit committee, because our Board only has seven members. We have however appointed an independent committee member with a financial background to the audit committee, to meet the three member requirement.

The Governance Code for Sport identifies a series of recommended Board practices to support organisations to comply with the Code. Please complete below the number of recommended Board practices that have been adopted and embedded by your organisation.

PRINCIPLE	TYPE A	TYPE B	TYPE C	NO. IMPLEMENTED BY YOUR ORGANISATION
1. Leading our organisation	10	12	14	14
2. Exercising control over our organisation	16	17	19	16
3. Being transparent and accountable	9	9	12	9
4. Working effectively	11	15	17	12
5. Behaving with integrity	10	11	13	11
<b>TOTAL</b>	<b>56</b>	<b>64</b>	<b>75</b>	<b>62</b>

<p><b>Practice number:</b> 2.1 (d)</p>	<p><b>Detailed explanation for not adopting this recommended practice:</b></p> <p>The Board have not discussed this.</p> <p>The Sports Co-ordinator has sought advice from the accountant and will bring this to the Board for review and discussion.</p>
<p><b>Practice statement:</b></p> <p>Has the Board decided if the organisation would like to have charitable tax exemption for the group (that is a CHY number) and or a Charities Regulator Authority (CRA) number? If so, have the Board applied to the Revenue Commissioners Charity Section for a CHY number and/or CRA number and make sure your organisation complies with any associated regulations?</p>	

<p><b>Practice number:</b> 2.1 (c)</p>	<p><b>Detailed explanation for not adopting this recommended practice:</b></p> <p>Organisation is not a Charity</p>
<p><b>Practice statement:</b></p> <p>If the organisation is a charity as defined by the Charities Act 2009, has the Board made sure the group is registered with the Charities Regulatory Authority and that the organisation complies with all associated regulations?</p>	

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Practice number: 2.1 (c)	Detailed explanation for not adopting this recommended practice: Organisation is not a Charity
Practice statement: If the organisation is a charity does the organisation display the official 'registered charity number' (if the organisation has one) on all public documentation including website, emails, headed paper and so on.	

Practice number: 2.2 (e)	Detailed explanation for not adopting this recommended practice: The website refers that all "KRSP policies and procedures that are not listed here are available on request".
Practice statement: Are the terms of reference for the audit committee on the organisation's website?	

Practice number: 2.2 (e)	Detailed explanation for not adopting this recommended practice: As the committee was only established in 2021, it is not in the Annual Report 2020. It will be included in Annual Report 2021.
Practice statement: Does the organisation's annual report include a description of the audit committee's work?	

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Practice number: <b>3.1 (c)</b>	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> Does the annual report set out the number of meetings of the board and individual attendance by directors as well as the number of sub-committee meetings and attendance by members?	The Annual Report 2020 includes the number of meetings of the Board however, it does not include individual attendances. KRSP have completed an 'Annual Report checklist' which includes this check. This will ensure that individual attendances will be included in the 2021 report.

Practice number: <b>3.2 (a)</b>	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> At AGMs, are stakeholders allowed to express their views about the organisation's work	AGM took place on 28th April 2021 via Zoom. This was not a public AGM - the KRSP Board and Sports Co-ordinator were in attendance. KRSP is working to identify and extend an invitation to the AGM to key stakeholders, for e.g. Sport Ireland, Kilkenny Co Co and the HSE. Parts of the AGM are required to be conducted in a confidential manner and this will be highlighted to key stakeholders in advance.

Practice number: <b>3.2 (c)</b>	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> Has the Board invited and reviewed yearly reports on complaints received, and action taken, to make sure that the complaints system is working?	The Complaints Policy was reviewed to include annual reporting. The revised policy was approved by the Board on 29th September 2021 and the register will be presented to the KRSP Board Annually.

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<b>Practice number: 4.1 (b)</b>	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> Has the Board made sure that board members understand that while they were nominated by a particular group, they must not act as a representative of that group in acting as a board member. Instead, they should promote the aims of the organisation in line with its governing document?	Conflicts of Interest, Conflicts of Loyalty and Declaration of Interest are covered extensively as part of Induction process, Board members Code of Conduct, Governance Framework. 1.2 (b) LSP Gov Framework Final 280421 5.2 (a)(c) KRSP Conflict of Interest Policy and Declaration of Interest Form V1 290921 1.2 (b) 4.1 (g) 5.1 (b) KRSP Code of Conduct v1 290921  Still awaiting returns from 3 Board members. 8 responses received.

<b>Practice number: 4.1 (g)</b>	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> Has the Board made sure newly appointed board members sign a code of conduct and terms of reference setting out their fiduciary duties ?	Still awaiting returns from 3 Board members. 8 responses received.

<b>Practice number: 5.1 (d)</b>	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> 5.1 (d) Do all board members sign a commitment to the code when they are appointed?	Still awaiting returns from 3 Board members. 8 responses received.

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<b>Practice number:</b> 4.2 (d)	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> Has the Chairperson ensured: board meetings run to time; enough time is allowed for discussion; maximum participation of board members; adequate information is available; and that decisions are made and implemented?	Governance Code Compliance Updates to Board June / July / November  Board Minutes September 2021 Board Minutes November 2021 Board Minutes December 2021  The Board has agreed the IPA template for the annual Board Effectiveness Review which will be implemented in early 2022. This process will be managed by the Chair and the Secretary.  The Board agreed that an external review of Board effectiveness will be undertaken every 3 years and it was agreed that the first instance of an external review would take place within the next 18 months.

<b>Practice number:</b> 4.3 (a)	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> Have the Board agreed a yearly board review process which should include, but not be limited to, an assessment of the effectiveness of: the board as a whole; the chair; individual board members; committees including structure, size, and charters; and director training; and recruitment plans. as per with paragraph 4.3(a) of the guidance document (available here)?	Governance Code Compliance Updates to Board June / July / November  Board Minutes September 2021 Board Minutes November 2021 Board Minutes December 2021  The Board has agreed the IPA template for the annual Board Effectiveness Review which will be implemented in early 2022. This process will be managed by the Chair and the Secretary.  The Board agreed that an external review of Board effectiveness will be undertaken every 3 years and it was agreed that the first instance of an external review would take place within the next 18 months.

<b>Practice number:</b> 4.3 (b)	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> Has the Board considered the extent to which your board is made up of member representatives, beneficiaries or external representatives to avoid loyalty dilemmas and decide what the best mix is?	Constitution of organisation sets out make-up of Board with provision for co-option for diversity and skillset.  The Constitution was reviewed and amended and adopted by the Board on 29 September 2021.  The Board consider the make-up of the Board as part as part of the annual Board effectiveness review. The Board has agreed the IPA template for the annual Board Effectiveness Review which will be implemented in early 2022. This process will be managed by the Chair and the Secretary.

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<b>Practice number:</b> 5.2 (c)	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b> 5.2 (c) Has a register of directors interests been established and updated each year?	Still awaiting returns from 3 Board members. 8 responses received.

<b>Practice number:</b>	<b>Detailed explanation for not adopting this recommended practice:</b>
<b>Practice statement:</b>	

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